

# HISTORIC SPANISH TOWN CIVIC ASSOCIATION BOARD OF DIRECTORS

## MINUTES

**Sunday, September 12, 2010**

6:30 p.m.

The Basler House

845 N. Eighth Street, Baton Rouge, LA

Board Members Present: Jeff Duhe', *Chair*; Steven Carroll; Erika Katayama; Terri McKinney, *Recording Secretary*; Travis Moore and June Pulliam.

Members/Guests: Shawn O'Brien, John Sykes and Allan Williams.

Chair *Jeff Duhe'* called the meeting of the Board of Directors of the Historic Spanish Town Civic Association to order. With the presence of six (6) board members, a quorum was declared, and the meeting commenced.

### **Approval of Minutes**

*Terri McKinney* handed out the *Minutes* from the August meeting.

**A motion was made by *Steven Carroll* that the August *Minutes* be approved, as written.**

*Travis Moore* seconded the motion; and the Board approved unanimously.

### **Treasurer's Report**

Due to the absence of *Gene Ransome*, Treasurer, the September *Treasurer's Report* will be reviewed at the October meeting. *Gene Ransome* did, however, relay to *Jeff Duhe'* that the HSTCA current account balance was \$1,290.33.

### **Proposed Fence at 501 Spanish Town Road**

It was noted that no contact/communication had taken place between the homeowner at 501 Spanish Town Road and the Board members.

### **HSTCA Newsletter**

It was noted that the Summer 2010 Newsletters had been successfully distributed throughout the neighborhood.

## ***Beautification Report***

*Travis Moore* reported that the next clean up day in Spanish Town was scheduled for Saturday, September 18, 2010. It would take place on 9<sup>th</sup> Street and the underpass, and would be led by DDD employee, James Andermann. The Keep Baton Rouge Beautiful organization would be assisting the Spanish Town volunteers.

*Travis Moore* also mentioned that there were funds in the HSTCA bank account that were earmarked for beautification. He inquired as to whether the funds should be kept separate. It was decided that they would remain in the HSTCA bank account, but the amount would be allocated for beautification purposes only.

## ***Downtown Development District Donations***

A discussion ensued regarding the proposed donations to be made to our neighborhood by the Downtown Development District (“DDD”) organization (permanent garbage receptacles and pooper scooper stands). It was decided that our neighborhood needs to partner with the DDD towards a strong collaboration to better serve the residential components of the neighborhood, i.e. to concentrate on security and clean up efforts.

## ***Security Report***

*Allan Williams* reported that the bait car was in place on 8<sup>th</sup> Street.

## ***Demolition by Neglect***

*Jeff Duhe* reported that the Demolition by Neglect ordinance, applying only to “contributing structures” in historic districts, as opposed to all structures in historic districts passed, as rewritten. As unanimously agreed upon by previous resolution of the Board, it was decided that the Board would continue to work towards protecting all structures in Historic Spanish Town.

## ***2010 HSTCA Annual Meeting***

Discussion ensued regard the 2010 Annual Meeting to be held on Sunday, September 26, 2010. Individual tasks were confirmed and last minute details firmed up. The discussion turned to the ballot to be distributed to Association members to fill the 4 open positions on the Board. Three Board members were up for re-election, and there was one “open” spot. *Allan Williams* stated that he would be willing to appear on the ballot, and if elected, to serve on the Board.

**A motion was made by Steven Carroll that the previously specified candidates, i.e. Jeff Duhe', Terri McKinney, June Pullium and Allan Williams appear on the Ballot for election of members of the of the HSTCA Board of Directors.**

*June Pullium* seconded the motion; and the Board approved unanimously.

### ***Parking on North 5<sup>th</sup> Street***

*John Sykes* reported that signage noting necessity of parking passes would soon be implemented on N. 5<sup>th</sup> Street.

### ***HSTCA Website***

*Travis Moore* stated that, for the time being, he would be able to handle the website issues.

### ***Less Frequent Board Meetings***

*Jeff Duhe'* proposed that the Board's next meeting be November 14, 2010 whereat officers would be elected. He further proposed that the Board meet less frequently unless a major issue need be addressed.

**With no further business, a motion was made by Steven Carroll to adjourn the meeting.**

The motion was seconded by *June Pullium*; and the Board approved it unanimously.

Respectfully submitted,

*Terri L. McKinney*  
HSTCA Board *Recording Secretary*